

## Personal Income Tax Return Filler – What to Supply

- Most recent Notice of Assessment (if unavailable, provide your SIN #, Full name & address)
- Copy of the most recent filed Tax Return (if available)
- Current Tax Year information:
  - T4, T4A, T4A-RCA, T4A(P), T4E, T4PS, T4RIF, T4RSP, T3, T5, T5013 and/or any other slips you may have, Self-employment Income & Expense, etc.
  - Employment Expenses, if applicable. Have T2200 Declaration of Conditions of Employment signed by your employer or authorized individual.
  - RRSP & or PRPP slip(s)
  - Official Donation slip(s) for tax purposes (for registered charities only)
  - Child Care Expenses
  - Tuition, Education, and Textbook Amounts – Form T2202 provided by designated educational institutions
  - Interest Paid on Your Student Loans
  - Medical Expense (s) total amounts per type (dental, RMT, prescriptions, etc.)
  - Rent / Property Tax (address, total amount paid per each address for the year, Name of Landlord)
  - *Moving Expense(s)* if you moved at least 40 kilometers closer to your new work/business location, or your new education institution to study courses as a full-time student enrolled in a post-secondary program (specify address of old & new residence, if it was/is owned or rented, new & old employer/school name, address, main reason of move, date of move, date of start of work/school)
    - Transportation and Storage Costs for Household Items
    - Travel Expenses from Old Home to New Home (state how many members of household have moved, method of travel & associated costs, number of km)
    - Accommodation costs while moving to New Home (state number of nights)
    - Meals While Moving to New Home (state number of days)
    - Temporary Living Expenses Near New or Old Home (meals and temporary lodging)
    - Other Travel Expenses While Moving to New Home (includes vehicles expenses & other transportation costs)
    - Maintaining Old Home When Vacant (old home vacant for a period of time after you moved out, but before you sold it)
    - Sale of Old Home (date of sale, selling price, costs associated with the sale of the old home)
    - Purchase of New Home (purchase price, Legal Fees for Purchase of New Home, Registration or Transfer of Title)
    - Incidental Costs Related to the Move (includes the cost of changing your address on legal documents, replacing driving licenses and non-commercial vehicle permits (not including insurance), and utility hook-ups and disconnections)
    - Net Eligible Income at New Location (provide T4, T4A, business income, etc.)